SALMON PUBLIC LIBRARY
Computer Use Policy & Agreement

Use of public computer and/or Internet services at Salmon Public Library implies agreement to the Computer Use Policy set forth below. Failure to abide by this Policy may result in loss of computer use privileges.

Computer Access for Library Patrons

Patron computer sessions are 2 hours, with a maximum of 4 hours per day. Patrons may log on to a computer workstation using their Library barcode. After each 2-hour session, patrons must wait 30 minutes before logging on to another workstation. Computer Sessions may be extended at the discretion of Library staff. Computer Sessions will not be extended for recreational use.

Express Sessions

Guest visitors to the Salmon Library and/or patrons whose library account is frozen may access a computer workstation via an Express Session. Express Sessions are 1 hour. Express Sessions may be extended at the discretion of Library staff. Express Sessions will not be extended for recreational use.

Files, Downloads & Internet Use

All documents, pictures, settings, etc. downloaded or saved to Library computers will be deleted immediately at the end of the Computer Session, and cannot be recovered. Patrons may bring their own flash drive, memory card, or CD for downloading and saving documents. The Library is not responsible for unsaved or deleted documents.

Remember that no wireless network is secure. You are responsible for protecting your personal information while accessing the Internet on Library computers or personal wireless devices. Log out of personal web accounts when you are done using them, and do not provide personal information to parties whom you do not know. The Library is not responsible for lost or stolen information.

DO NOT open unknown attachments or attempt to download/install programs on Library computers.

Hardware & Physical Modifications

Patrons are not permitted to access computer BIOS settings, physically modify library computers, or use library peripherals (such as Ethernet cables) with personal devices. The introduction of personal hard drives or any internal hardware components into library computers is strictly prohibited. External USB drives, such as flash drives, are permitted for data transfer purposes only.

Print / Scan Services

Printing services are available with the following prices:

Black & White Prints

$0.10 per side for 8.5x11
$0.20 per side for 8.5x14
$0.25 per side for 11x17
$0.50 per side for 8.5x11 cardstock

Color Prints

$0.75 per side for 8.5x11
$1.00 per side for 8.5x14
$1.25 per side for 11x17
$1.50 per side for 8.5x11 cardstock color

Printing and copying are available on plain paper or cardstock only. The Library will not print or copy on any other types of specialized paper. Patrons are responsible for the pages that they print. Digital scans are free.

Conduct While on the Computers

Users of Library computers must observe all federal, state, and local laws that may govern the use of the Internet. DO NOT use Library computers to access, view, or send materials (text, graphics, or sounds) that are legally defined as obscenity, pornography, of a violent nature, or harmful to minors. Respect all copyright laws and licensing agreements.

Users must not engage in hacking or otherwise use Library computers to access restricted files, networks, or private accounts. Do not engage in chat or social network activities that could harass, libel, or slander other users or staff.

Disruptive behavior (i.e. yelling, swearing, harassing other users) while on the computers is not permitted. No more than 2 people may be at a computer at one time. Do not sit/stand at a computer workstation that you are not using. Respect the privacy of other users and do not view anyone's computer screen without their permission.

Chromebooks

Library patrons in good standing may check out a Chromebook for in-Library use ONLY. Do not leave Library Chromebooks unattended for any length of time. Patrons must abide by this Computer Use Policy while using Library Chromebooks.